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# AMENDMENT TO THE

# DECLARATION OF CONDOMINIUM OWNERSHIP

FOR

THE WOODS AT AUBURN LAKES CONDOMINIUM

PLEASE CROSS MARGINAL REFERENCE WITH THE DECLARATION OF CONDOMINIUM OWNERSHIP FOR THE WOODS AT AUBURN LAKES CONDOMINIUM RECORDED AT VOLUME 1008, PAGE 622 ET SEQ. OF THE GEAUGA COUNTY RECORDS.

# AMENDMENT TO THE DECLARATION OF CONDOMINIUM OWNERSHIP FOR THE WOODS AT AUBURN LAKES CONDOMINIUM

## RECITALS

- A. The Declaration of Condominium Ownership for The Woods at Auburn Lakes Condominium (the "Declaration") and the Bylaws of The Woods at Auburn Lakes Association, Inc. Condominium Owners' Association (the "Bylaws"), Exhibit B the Declaration, were recorded at Geauga County Records, Volume 1008, Page 622 et seq.
- B. The Woods at Auburn Lakes Association, Inc. (the "Association") is a corporation consisting of all Unit Owners in Woods at Auburn Lakes Condominium and as such is the representative of all Unit Owners.
- C. Declaration Article XII, Section (A) authorizes amendments to the Declaration and Bylaws Article VII, Section 10 authorizes amendments to the Bylaws.
- D. Unit Owners representing at least 75 percent of the Association's current voting power, based on ownership interests, have executed instruments in writing setting forth specifically the matter to be modified (the "Amendment").
- E. As of February 5, 2021, Unit Owners representing 75.74 percent of the Association's voting power have signed and delivered to the Association written consents, along with powers of attorney, in favor of the Amendment and authorizing the Association's officers to execute the Amendment on their behalf.
- F. Attached as Exhibit A is a certification of the Association's President stating that copies of the Amendment will be mailed or hand delivered to the Unit Owners and all first mortgagees on the records of the Association once the Amendment is recorded with the Geauga County Recorder's Office, and that Unit Owners representing at least 75 percent of the Association's voting power affirmatively approved the Amendment.
- G. Attached as Exhibit B is a certification of the Association's Secretary as to the consenting mortgagees, on the records of the Association, to the Amendment.

H. The Association has complied with the proceedings necessary to amend the Declaration, as required by Chapter 5311 of the Ohio Revised Code and the Declaration, in all material respects.

## AMENDMENT

The Declaration of Condominium Ownership for The Woods at Auburn Lakes Condominium is amended by the following:

MODIFY DECLARATION ARTICLE XIX, SECTION (H). Said modification to be made on page 47 of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., and as amended at Instrument No. 200200642310, is as follows (deleted language stricken; new language underlined):

Notices required to be given to the Board or the Association may be delivered to any member of the Board or officer of the Association either personally or by mail to such member or officer at his Unit in accordance with Declaration Article XIX, Section (I), as amended.

DELETE DECLARATION ARTICLE XIX, SECTION (I) entitled, "Notices," in its entirety. Said deletion to be taken from Page 47 of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., and as amended at Instrument No. 200200642310.

INSERT a new DECLARATION ARTICLE XIX, SECTION (I) entitled, "Notices and Other Communications." Said new addition, to be added to Page 47 of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows:

- (I) <u>Notices and Other Actions and Communications</u>. For all notices to be sent to the Association, the Board, or the Unit Owners, the following provisions apply:
  - (1) Service of Notices on the Association and Board. All notices required or permitted by the Declaration or Bylaws, to the Association or the Board, must be made in writing and sent either:

- (a) by regular U.S. mail, first-class postage prepaid, or
- (b) delivered in accordance with Paragraph (3) below, to the Board President, to any two other Directors, to the Association at the address of the Condominium Property, to the Association's manager or management company, if any, the Association's statutory agent registered with the Ohio Secretary of State, or to any other address as the Board may designate by written notice to all Unit Owners.
- (2) <u>Service of Notices on Unit Owners</u>. All notices required or permitted by the Declaration or Bylaws to any Unit Owner will be in writing and is deemed effectively given if it has been sent by one of the following methods:
  - (a) personally delivered to the Unit Owner;
  - (b) placed under or attached to the front or main entry door of the Unit Owner's Unit;
  - (c) sent by regular U.S. mail, first-class postage prepaid, to the Unit Owner's Unit address or to another address the Unit Owner designates in writing to the Board; or
  - (d) delivered in accordance with Paragraph (3) below. If there is more than one person owning a single Unit, a notice given to any one of those several persons is deemed to have been given personally to all of the persons owning an interest in the Unit.

# (3) New Communication Technologies.

(a) Due to the ongoing development of new technologies and corresponding changes in business practices, to the extent permitted or approved by the Board, as well as by Ohio and federal law, now or in the future, in addition to the methods described in Paragraphs (1) and (2) above, the following may be accomplished using electronic mail or other transmission technology available at that time that is a generally accepted business practice:

- (i) any notice required in the Declaration or Bylaws to be sent or received;
- (ii) any signature, vote, consent, or approval required to be obtained; and
- (iii) any payment required to be made by the Declaration or Bylaws.
- (b) The use of electronic mail or other transmission technology is subject to the following:
  - (i) The Association may use electronic mail or other transmission technology to send any required notice only to Unit Owners, individually or collectively, who have given the Association written consent to the use of electronic mail or other transmission technology. Any Unit Owner who has not given the Association written consent to use of electronic mail or other transmission technology will receive notices, including any notice of delinquency of any payment due, by either of the methods identified in Paragraph (2)(a)-(c) above.
  - (ii) For voting on matters including the election of Board members, the process for which is outlined separately in these Bylaws, the Association may provide for voting by electronic mail or other transmission technology.
  - (iii) An electronic mail or transmission technology to a Unit Owner is not considered

delivered and effective if the Association's transmission to the Unit Owner fails two consecutive times, e.g. the Association receives an "undeliverable" or similar message, or the inability to deliver the transmission to the Unit Owner becomes known to the person responsible for sending the transmission. If the electronic mail or transmission is not delivered or effective, the Association will deliver the notice or other communication to the Unit Owner by either of the methods identified in Paragraph (2)(a)-(c) above.

DELETE BYLAWS ARTICLE I, SECTION 5 entitled, "Proxies" in its entirety. Said deletion to be taken from Page 2 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq.

INSERT a new BYLAWS ARTICLE I, SECTION 5 entitled, "Voting Methods." Said new addition, to be added to Page 2 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows:

- Section 5. Voting Methods. Prior to sending the notice for any meeting, as required by Bylaws Article I, Section 6(d), as amended, and depending on the conduct of the meeting as determined by the Board in accordance with Bylaws Article I, Section 6(f), voting will be conducted via one of the following methods:
- (a) Voting in Person or by Proxy. For meetings that are held in person and provide for physical attendance, Unit Owners may vote in person or by proxy. The person appointed as proxy need not be a Unit Owner of the Association. Each proxy will be executed in writing by the Unit Owner entitled to vote and must be returned to the Association by regular mail, hand delivery, electronic mail, or other method of delivery provided for or permitted by the Board. Proxies are revocable at any time by actual notice to the Secretary of the Association by the Unit Owner or Unit Owners making such designation. The presence of a meeting of the person appointing a proxy does not revoke the appointment. Every proxy will automatically cease upon conveyance of the Unit by the Unit Owner.

(b) <u>Voting by Mail and Electronic Voting Technology</u>. For meetings that are held via Authorized Communications Equipment, voting will be conducted by mail or through the use of Electronic Voting Technology that is approved by the Board.

"Authorized Communications Equipment," as used in these Bylaws, means any communications equipment that is selected by the Board, in its sole discretion, that provides an electronic communication transmission, including but not limited to, by telephone, video conference, or any electronic means, from which it can be determined that the transmission was authorized by, and accurately reflects the intention and participation of, the Unit Owner.

"Electronic Voting Technology" as used in these Bylaws, means an electronic voting system that accurately and securely records the voting Unit Owner's intent to cast a ballot on a matter in the way identified by the Unit Owner, and provides for the counting of electronic votes submitted, including by means of internet, application, web, virtual, or other electronic technology.

All matters to be voted on at a meeting utilizing Authorized Communications Equipment must be sent to the Unit Owners no later than the date the meeting notice is sent to the Unit Owners in accordance with Bylaws Article I, Section 6(d), as amended. Voting via mail or by use of Electronic Voting Technology is considered to be voting at the meeting, as if the Unit Owner were physically present.

(c) <u>Voting in Person</u>, by <u>Proxy</u>, by <u>Mail</u>, and by <u>Electronic Voting Technology</u>. For meetings that are held in person and provide for physical attendance, voting may be conducted in person or by proxy, as provided for in this Bylaws Article I, Section 5(a) above, and in addition the Board may authorize the Unit Owners to vote by mail or by Electronic Voting Technology.

Any ballots, regardless of method, received subsequent to the date and time the Board sets for ballots to be turned in will be held invalid. Any costs associated with voting, including mailing costs, printing, Authorized Communications Equipment and Electronic

Voting Technology costs and subscriptions, are Common Expenses. The Board may adopt any additional regulations, procedures, or rules as may be necessary to effectuate the intent and purpose of this voting provision to provide for the use of the desired voting method.

DELETE BYLAWS ARTICLE I, SECTION 6(d) entitled, "Notices of Meetings" in its entirety. Said deletion to be taken from Page 3 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq.

INSERT a new BYLAWS ARTICLE I, SECTION 6(d) entitled, "Notices of Meetings." Said new addition, to be added to Page 3 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows:

(d) Notices of Meetings. Written notice of each meeting of Unit Owners will be given by, or at the direction of, the secretary or person authorized to call the meeting, delivered in accordance with Declaration Article XIX, Section (I), as amended, at least fifteen days before the meeting, to each Unit Owner entitled to vote at the meeting, addressed to the Unit Owner's address last appearing on the books of the Association, or supplied by the Unit Owner to the Association for the purpose of notice. The notice will specify the place, day and hour of the meeting, and in the case of a special meeting, the specific purposes of the meeting, and in the case of special meetings called by the Unit Owners, the specific motion or motions (other than procedural) to be voted upon.

If the meeting is held via Authorized Communications Equipment, the meeting notice must include any applicable links, access codes, password, telephone numbers, and/or other pertinent information that is necessary to allow the Unit Owner to participate at the meeting via the Authorized Communications Equipment.

MODIFY BYLAWS ARTICLE I, SECTION 6(e). Said modification, to be made on Page 4 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows (deleted language is crossed-out; new language is underlined):

(e) Quorum; Adjournment. Except as may be otherwise provided by law or by the Declaration, at any meeting of the members Unit Owners of the Association, the members Unit Owners of the Association entitled to exercise one-third (1/3) of the voting power of the Association either present in person or by proxy at a physical meeting providing for in person attendance or that attend by using the method of Authorized Communications Equipment approved by the Board for meetings that are held via Authorized Communications Equipment, shall will constitute a quorum for such the meeting; provided, however, that no action required by law, by the Declaration, or by these Bylaws to be authorized or taken by a designated percentage of the voting power of the Association may be authorized or taken by a lesser percentage; and provided further, that the members Unit Owners of the Association entitled to exercise a majority of the voting power represented at a meeting of members Unit Owners, whether or not a quorum is present, may adjourn such the meeting from time to time; if any meeting is adjourned, notice of such adjournment need not be given if the time and place to which such the meeting is adjourned are fixed and announced at such the meeting. Ballots submitted via mail or by Electronic Voting Technology also will count that Unit towards the quorum. The Board of Directors may adopt procedures and guidelines to permit the Association to verify that the person attending, either in person or by Authorized Communications Equipment, is a Unit Owner that is eligible to vote and to maintain a record of any vote.

INSERT a new BYLAWS ARTICLE I, SECTION 6(f) entitled, "Conduct of Meetings." Said new addition, to be added to Page 4 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows:

(f) <u>Conduct of Meetings.</u> Prior to the meeting notice being sent to the Unit Owners in accordance with Bylaws Article I, Section 6(d), as amended, the Board will determine whether the meeting will be conducted physically so that the Unit Owners may attend in person, or by the use of Authorized Communications Equipment.

If Authorized Communications Equipment is used, the persons utilizing the Authorized Communications Equipment must have the ability to communicate with the other participants to indicate their motion, vote, or statement, provided that the president, chair, or other person designated by the Board moderating the meeting, may silence or mute the Authorized Communications Equipment utilized by Unit Owners to attend the meeting, unless the Unit Owner is voting or has been recognized by the meeting chair or moderator to participate in the meeting. The meeting chair or moderator has the authority to decide and determine all procedural motions or other procedural matters to be decided at the meeting, including points of order and adjournment. The Board's purpose or reason for not conducting an in-person meeting and instead having a meeting via Authorized Communications Equipment must be documented in the Board's meeting minutes.

MODIFY BYLAWS ARTICLE I, SECTION 8. Said modification, to be made on Page 4 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows (deleted language is crossedout; new language is underlined):

Section 8. Actions without a Meeting. All actions which may be taken at a meeting of the Association, except an action for the election of or removal of a Board member, may be taken without a meeting with the approval of, and in a writing or writings signed by the members Unit Owners of the Association having the percentage of voting power required to take such the action if the same were taken at a meeting. Such The writing or writings shall will be filed with the Secretary of the Association.

DELETE BYLAWS ARTICLE II, SECTION 3 entitled, "Election of Board of Directors by Declarant and Unit Owners Prior to the First Annual Meeting," in its entirety. Said deletion to be taken from Page 5 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq.

INSERT a new BYLAWS ARTICLE II, SECTION 3 entitled, "Nominations." Said new addition, to be added to Page 5 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq. and as amended at Instrument No. 201200846328, is as follows:

Section 3. Nominations. Nominations for the election of Directors to be elected by the Unit Owners will depend on the voting method used.

- (a) <u>In Person or By Proxy</u>. If Unit Owners are only voting in person or by proxy at a meeting, any Unit Owner may submit their name to the Association as a candidate prior to the meeting. Nominations may also be taken from the floor.
- (h) Mail-In or Electronic Ballots. If mail-in ballots or ballots submitted using Electronic Voting Technology are used to vote, nominations will be made by a nominating committee appointed by the Board, or if the Board fails to appoint a nominating committee, by the Board itself. The nominating committee, or Board, will make as many nominations for election to the Board as it, in its discretion, determines, but no fewer than the number of vacancies that are to be filled and will verify that the nominees satisfy all qualification requirements of Bylaws Article II, Section 1. Prior to the meeting, the nominating committee will establish a process and deadlines by which any Unit Owner may submit their name to the nominating committee as a candidate, and the nominating committee must nominate that Unit Owner if that Unit Owner satisfies all the qualifications to be a Director as further provided for in Bylaws Article II, Section I. If there are fewer nominees than vacancies, the nominating committee must nominate additional Unit Owners(s) to be elected prior to the ballots being sent to the Unit Owners so that there are, at all times, a sufficient number of nominees to fill all Board vacancies that are up for election.

For mail-in ballot or electronic ballot elections, prior to sending the meeting notice, the nominating committee or the Board will establish deadlines for when a request for nominations is sent to all Unit Owners and when receipt of nominations must be obtained. Nominations must be made and received within a reasonable time period prior to the notice of any meeting where Directors are to be elected is sent in accordance with Bylaws Article I, Section 6(d), as amended, so that the voting information containing all the candidates' names and an informational sheet, within size limitations determined by the Board, containing their biographical information and affirming their candidacy, can be

transmitted to the Unit Owners no later than the sending of the meeting notice.

The Board may adopt any additional regulations, procedures, or rules necessary to establish processes and deadlines in accordance with this nominations provision.

DELETE BYLAWS ARTICLE II, SECTION 5 entitled, "Election of Board Members," in its entirety. Said deletion to be taken from Pages 6-7 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq, and as amended at Instrument No. 201200846328.

INSERT a new BYLAWS ARTICLE II, SECTION 5 entitled, "Election of Board Directors; Terms." Said new addition, to be added to Page 6 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows:

Section 5. <u>Election of Directors; Terms</u>. For the election of Directors and their terms, the procedure is:

(a) <u>Election of Directors</u>. Unless there are no more nominees than vacancies, election to the Board by the Unit Owners is by secret ballot, submitted either in person, by proxy, by mail, or by Electronic Voting Technology, as determined by the Board pursuant to Bylaws Article I, Section 5, as amended. The Association is not required to send ballots to the Unit Owners via any method if there are an equal number of nominations as there are candidates, in which case the nominated candidates will automatically be elected to the Board of Directors at the election meeting.

Regardless of the voting method, the Board must adopt rules and safeguards to determine a method by which the secrecy of the ballots are maintained for those Unit Owners while also maintaining the integrity of the voting process to ensure each Unit Owner has only exercised their allotted vote once so that any other individuals can only identify that a Unit has voted, and not how a Unit has voted. The ballots, whether electronic or written, will list the number of open seats for

Directors up for election and list the names of all of the nominated candidates.

If voting by mail, ballots must be submitted within dual envelopes. One of the two envelopes must contain the ballot itself, the "Ballot Envelope." The Ballot Envelope need not be signed. The second envelope must contain the Ballot Envelope and the ballot, the "Signature Envelope." The Signature Envelope must be signed by the Unit Owner(s) voting, and will be used as a record of receipt of the Unit Owners' ballot as well as to determine quorum. If the Signature Envelope is not signed by the Unit Owner(s), the ballot in the Ballot Envelope will not be counted.

For the election of Directors, the Unit Owners, or their proxies, may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Declaration and these Bylaws. The persons receiving the largest number of votes will be elected. Unless the nominated candidates whom have received the largest number of votes agree otherwise, ties will be determined by lot or flip of a coin by the chair or moderator of the meeting. Cumulative voting is not permitted.

The nominating committee, or if the Board fails to appoint a nominating committee, the Board itself (excluding any incumbent Directors who are running for re-election), is responsible for (i) confirming all nominated candidates meet the qualifications to serve as a Director, (ii) receiving and verifying any ballots that are cast in person or by mail, (iii) receiving, verifying, and opening any ballots cast using Electronic Voting Technology, (iv) counting each ballot submitted through any voting method, and (v) verifying the results of the election by providing the ballots and results to the chair or moderator of the meeting. The chair or moderator will announce the election results at the meeting to be reflected in the meeting minutes and ensuring the election results are provided to all Unit Owners no later than fifteen days after the meeting.

(b) <u>Terms</u>. All Directors will be elected in accordance with the provisions of this Article II. Directors will be elected

for terms of 2 years or to complete unfinished terms, so that a either 3-2 or 2-1 rotation, depending on the number of Directors in accordance with Article II, Section 2, is maintained at all times.

Each Director holds office until their successor is elected, or until their earlier resignation, removal from office, or death. Any Director may resign at any time by oral statement to that effect made at a meeting of the Board or in a writing to that effect delivered to the Secretary or President; such resignation to take effect immediately or at such other time as the Board member may specify.

DELETE BYLAWS ARTICLE VII, SECTION 2 entitled, "Service of Notices on the Board of Directors" in its entirety. Said deletion to be taken from Page 21 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., and as amended at Instrument No. 200200642310.

INSERT a new BYLAWS ARTICLE VII, SECTION 2 entitled, "Notices and Other Communications." Said new addition, to be added to Page 21 of the Bylaws, Exhibit B of the Declaration, as recorded at Geauga County Records, Volume 1008, Page 622 et seq., is as follows:

Section 2. Notices and Other Actions and Communications. All notices required or permitted under the Declaration or Bylaws, to the Association, the Board, or Unit Owners must be delivered in accordance with Declaration Article XIX, Section I, as amended.

Any conflict between these provisions and any other provisions of the Declaration and Bylaws will be interpreted in favor of this amendment allowing the Association to use electronic communications to the extent permitted by Ohio and Federal law, establishing a method to use mail-in and electronic ballots for voting purposes, and permitting meetings to be conducted utilizing Authorized Communications Equipment. The invalidity of any part of the above provision does not impair or affect in any manner the validity or enforceability of the remainder of the provision. Upon the recording of this amendment, only Unit Owners of record at the time of the filing have standing to contest the validity of this amendment, whether on procedural, substantive, or any other grounds. Any challenge to the

validity of this amendment must be brought in the court of common pleas within one year of the recording of this amendment. The Woods at Auburn Lakes Association, Inc. has caused the execution of this instrument this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_, 2021. THE WOODS AT AUBURN LAKES ASSOCIATION, INC. By: EDWARD M. RYDER. Président MUSTONEN, Secretary STATE OF OHIO SS COUNTY OF GCWGV BEFORE ME, a Notary Public, in and for said County, personally appeared the above-named The Woods at Auburn Lakes Association, Inc., by its President and its Secretary, who acknowledged that they did sign the foregoing instrument and that the same is the free act and deed of said corporation and the free act and deed of each of them personally and as such officers,  $_{--}$  day of  $\mathcal{W}$ I have set my hand and official seal this \_ 2021. Place notary stamp/seal here. HERMAN NANCY H. State of Ohio Notary Public, State of Ohio This instrument prepared by: Commission No. 2015-RE-531433 KAMAN & CUSIMANO, LLC My Commission Expires Attorneys at Law May 27, 2025 50 Public Square, Suite 2000

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Cleveland, Ohio 44113

(216) 696-0650 ohiocondolaw.com

#### EXHIBIT A

## CERTIFICATION OF PRESIDENT

STATE OF OHIO	)	
CRANM	)	SS
COUNTY OF COUNTY	)	

EDWARD M. RYDER, the duly elected and acting President of The Woods at Auburn Lakes Association, Inc., certifies he will cause copies of the Amendment to the Declaration to be mailed by certified mail or hand delivered to all first mortgagees having bona fide liens of record against any Unit Ownerships of whose mortgage interests notice had been given to the Association once the Amendment is recorded with the Geauga County Recorder's Office.

He also certifies the Association received the signed, written consents of Unit Owners representing at least 75 percent of the Association's voting power in favor of the Amendment to the Declaration in accordance with the provisions of Declaration Article XII, Section (A).

Edward M Kyler EDWARD M. RYDER, President

BEFORE ME, a Notary Public, in and for said County, personally appeared the above-named EDWARD M. RYDER who acknowledges that he did sign the foregoing instrument and that the same is his free act and deed.

Place notary stamp/seal here:

NANCY R. HERMAN Notary Public, State of Ohio Commission No. 2015-RE-531433 My Commission Expires May 27, 2025

NOTARY PUBLIC

## EXHIBIT B

## CERTIFICATION OF SECRETARY

COUNTY OF CAUGL
SYLVIA MUSTONEN, the duly elected and acting Secretary of The Woods
at Auburn Lakes Association, Inc., certifies there are no, as the term is used in
Declaration Article XII, Section (A), "first mortgagees" of record on file with the
Association, as no holders, insurers or guarantors of a first mortgage on a Unit have

amendments.

STATE OF OHIO

SYLVIA MUSTONEN, Secretary

given the Association a written request to receive notice of certain actions or

BEFORE ME, a Notary Public in and for said County, personally appeared the above named SYLVIA MUSTONEN who acknowledged that she did sign the foregoing instrument and that the same is her free act and deed.

Place notary stamp/seal here:

NANCY R. HERMAN

Notary Public, State of Ohio

Commission No. 2015-RE-531433

My Commission Expires

My Commission Expires

May 27, 2025

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